

GUIDELINES TO AUTHORS - READ CAREFULLY

LONG ISLAND SOUND RESEARCH CONFERENCE

Manuscripts for the conference proceedings volume must be turned in at the registration desk at the conference, October 30 or 31, 2008 or may be mailed in no later than December 1, 2008. Authors should retain a copy, and submit the original and one additional copy to:
Susan McNamara, Executive Director the Long Island Sound Foundation

Authors must accompany manuscript with a diskette, in PC or Mac format.

Please submit PDF high resolution files so figures/charts have clarity. When making PDF's please make sure you "embed fonts" so that symbols will translate properly.

Only Manuscripts not previously published may be submitted.

Forms for transferring copyright can be requested and forwarded to you.

Format: Black and White ONLY

Manuscripts will be in the form of extended abstracts, 4-5 pages, with **no more than 3 figures.**

Title Page and Text:

Text should be typewritten, **in Times 12 point font**, on 8 1/2" x 11" paper, one side only. Words to appear in italics should be italicized or underlined. 1" Margins. Lengthy tables should be summarized and incorporated as text.

References:

References should be in alphabetical order, without numbering. Text citations should include the author's name and year of publication, i.e. "according to Ogden (1986)" or (Smith, 1990)". Use the following form for references: Author(s), year, title of article, abbreviated title of journal, volume number, and inclusive pages. For books: Author(s), year, title, publisher, pages.

Captions:

Each figure must have a caption, numbered, on a separate page.

**Power Point figures will not be accepted for the *Proceedings* volume
High Resolution (Camera ready) & digital images ONLY**

Illustrations and Tables:

Each figure and table must be cited in the text. **Illustrations must be high quality camera-ready line art in black ink, or high quality black and white halftones on black and white paper. ONLY** Each figure should be numbered in Arabic with a title on a separate sheet. Again, figures and tables should be limited to no more than 2. Photos may be identified on the back with a felt tip pen, not pencil or pen. Original artwork will be returned following publication, if requested.

Mathematical Symbols and Formulae:

Use only SI units.

The 2006 *Proceedings* volume was delayed significantly due to late submissions and papers not within the guidelines.

**It has been decided by the Conference Committee :
If the Guidelines are not followed exactly - your paper will not be included in the 2008 *Proceedings* volume. Please review the guidelines prior to submission.**

NO OTHER FORMATTING WILL BE ACCEPTED

Poster Presentations:

Available space will be 3 feet high by 5 feet wide. Easels and thumb tacks available.